



Risk assessment

Weightlifting indoors

A guide for academies and clubs to modify and amend to suit their needs in line with Weightlifitng Wales return to play for clubs and Welsh Government guidance.

Disclaimer

Please note that the subject matter covered in this guidance is in no way exhaustive and the material does not stand on its own nor is intended to be relied upon as a substitute for obtaining specific Government or legal advice. Individual circumstances will differ. The information contained in this guidance is given in good faith but any liability of Weightlifting Wales or its professional advisors (including their respective members or employees) to you or any third party which may arise out of the reliance by you or any other party of the contents of this guidance is hereby excluded to the fullest extent permitted by law. Weightlifting Wales and its professional advisors accept no duty of care or liability for any loss occasioned, whether caused by negligence or otherwise, to any person acting or refraining from actions as a result of any material in this guidance. We would strongly recommend that you consult professional advisors on specific issues before acting or refraining from action on any of the contents of this guidance.



Current	Law	&	Guidance
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Principal Guidance

Welsh Government

Sport, recreation and leisure: guidance for a phased return

https://gov.wales/sport-recreation-and-leisure-guidance-phased-return

Test Trace Protect

https://gov.wales/test-trace-protect

Getting tested for coronavirus (COVID-19)

https://gov.wales/apply-coronavirus-test

Workplace guidance for employers and employees: COVID19

https://gov.wales/workplace-guidance-employers-and-employees-covid19



Laws

The Health Protection (Coronavirus Restrictions) (No. 2) (Wales) Regulations 2020

https://gov.wales/health-protection-coronavirus-restrictions-no-2-wales-regulations-2020

The Management of Health and Safety at Work Regulations 1999

https://www.legislation.gov.uk/uksi/1999/3242/contents/made

The Data Protection Act 2018

https://www.legislation.gov.uk/ukpga/2018/12/contents/enacted

The General Data Protection Regulation (GDPR)

https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1532348683434&uri=CELEX:02016R0679-20160504



Person responsible:	Place:	Assessed By:
	A	D
Coach:	Activity:	Re-assessment date:
	Indoor Weightlifting	

Risk = severity x likelihood	Severity of harm			
	(1) Slight	(2) Serious	(3) Major	
Likelihood of	(All other injuries and illnesses)	(Over 3 day injury or serious	(Death or major injury)	
occurrence		illness)		
(1) Low				
(Harm will seldom occur)	Low (1)	Low (2)	Medium (3)	
(2) Medium				
(Harm likely to occur)	Low (2)	Medium (4)	High (6)	
(3) High				
(Harm certain to occur)	Medium (3)	High (6)	High (9)	



Activity	Hazard	Who might be harmed and how	Current measures to mitigate risk	Risk assessment Risk = severity x likelihood	Actions required to mitigate the risk
Clubs returning to training - indoor	Health risk of infection — Covid — 19 Global pandemics.	Staff, visitors, members, contractors, vulnerable persons, over 70s, under 7os with long term underlying health conditions eg asthma, COPD, pregnant women	ldentification of 'higher risk areas' where larger groups of people may be. Prior to arrival at the club Car park Access points Other areas where queues may form Around the training area Changing rooms Toilets	(1)	Continue to monitor the news and public health advice Continue to monitor Weightlifting Wales and Welsh Government guidelines Activities should only be resumed where Welsh Government guidelines on social distancing can be followed. All activity should be consistent with the Welsh Government's guidance regarding health, social distancing and hygiene. Face coverings will be required in all indoor public places, for both customers and staff working in those indoor public areas https://gov.wales/face-coverings-guidance-public Covid officer to complete Covid training
			Prior to arrival at the club for all members, coaches, volunteers and spectators Control measures Members, coaches, volunteers and spectators to have completed a pre attendance symptom questionnaire Members, coaches, volunteers and spectators with symptoms not to enter the facility, report to the Club Covid Officer and contact Welsh Government's Test, Trace, Protect	(1)	Covid awareness training may be found at Welsh Sports Association website https://wsa.wales/covid-19-awareness-training-for-the-sports-and-recreation-sector/
			 Members, coaches, volunteers and spectators to travel separately to the club unless living in the same household Members, coaches, volunteers and spectators to wash hands or sanitise on arrival to the club 		Communicate with members clearly and regularly, making them aware in advance of the measures in place and guidelines they are asked to follow. Ensure key protocols are communicated to members.



As above As above	As above	Arriving at training venue / club. Car park, access and exit Control measures Discourage members, coaches, volunteers and spectators from congregating in groups Spaces to be left between cars where possible Social distancing advice applies Spaces to be left for access queues Where possible 1 way in and 1 way out system indicated by arrows Inform members to come already changed Encourage social distancing on exit	(1)	Plan early and prepare the car park, access and exit routes inline with the control measure Outdoor signage – consider wording could be weightlifting "At bars length - so, think about your social distancing and avoid chatting in groups' Additional signage for access and exit Queue measures for access Communicate with members clearly and regularly, making them aware in advance of the measures in place and guidelines they are asked to follow.
		All venues must have entry and exit and parking arrangements to venues that ensures social distancing can be maintained and that allow for the 2m physical distancing rules to be implemented at all times. Venues must display the appropriate signage to facilitate at all points throughout the facility and car park. Venues will implement traffic flow systems where possible and appropriate. Venues will outline physically distanced areas for members, coaches and spectators. Venues will ensure that all accessible provision within the site and the facility are available.		



As above	As above	As above	Face coverings	(1)	
			Pace coverings will be required in all indoor public places, for both customers and staff working in those indoor public areas All those who attend a club, including participants, coaches, volunteers, spectators must wear a mask in the following areas: While entering the club Reception areas Corridors Toilets and changing areas Other public areas within the club Face masks must be kept on dependant on what is being done. Face masks must be worn while preparing to exercise, changing or undertaking any activity that isn't strenuous, especially when in close contact with other people. The requirement will apply to everyone aged 11 and over – including customers and staff. However, you may have a reasonable excuse not to wear a face covering if (for example): you are not able to put on or to wear a face covering because of a physical or mental illness, or because of a disability or impairment; you are accompanying somebody who relies on lip reading where they need to communicate; or		Communicate with members clearly and regularly, making them aware in advance of the measures in place and guidelines they are asked to follow. Ensure members wear face masks at the appropriate times FAQ's regarding face coverings. https://gov.wales/face-coverings-frequently-asked-questions
As above	As above	As above	Social distancing during training Control measure For organised indoor activities, such as fitness classes, the maximum capacity is no more than 30 people as long as the space is large enough to accommodate a maximum of 30 whilst adhering to the 2m social distance regulation. For individuals training the UK Active's guidance for gyms calculates the maximum capacity number, where there should be one person per 9m2.	(1)	Plan early and prepare training areas inline with the control measure Communicate with members clearly and regularly, making them aware in advance of the measures in place and guidelines they are asked to follow.



 Close contact – social distancing should only be breached in unavoidable situations, such as spotting, with safety measures in place such as coach wearing mask. Members of the same household may train together and would not need to social distance in this bubble.
 Socially distance training areas should be marked out ensuring at least 2m can always be maintained between individuals. Consider implementing coaching areas which allows coaches to instruct while maintaining social distancing rules. Encourage coaches to check all guidance that has been published, especially concerning social distancing and hygiene and any athlete specific guidance. The approach to coaching will be socially distanced communication, delivering cues, verbal corrections, and encouragement. There should be no physical contact and breaking of the 2m social distancing perimeter unless it is an emergency. The approach to coaching will be socially distanced communication, delivering cues, verbal corrections, and encouragement. Lifters should not share a bar or weights and this equipment should be thoroughly cleaned after each use.
 social distancing should only be breached in unavoidable situations, such as spotting, with safety measures in place such as coach wearing mask. Loading the bar for athletes should be carried out carefully controlled with 2m social distancing observed and appropriate cleaning protocols implemented. Athletes should use only their own equipment including shoes, belt, wrist straps etc. Athletes should bring their own chalk to the gym in a clear plastic bag with their name on it and this must not be shared with anyone else. The attitude of all involved in return to training should be, 'Get in, train and get out' – athletes should be prepared for training prior to arrival at venue (minimise use and avoid gathering). It is down to the individual to take reasonable personal responsibility when taking part in physical activity.



Control measure All participants must remain socially distanced during rest periods. Water bottles or other refreshment containers, should in no circumstances be shared. After activity participants must maintain social and physical distancing for social interaction.	(1)	Communicate with members clearly and regularly, making them aware in advance of the measures in place and guidelines they are asked to follow.
Use of equipment and cleaning the training areas, equipment and common touch points Control measure • Ensure no person shares equipment through a single session. • One person should use one set of equipment contained in the persons dedicated working / training area / 9m squared • It is important to state from the outset that social distancing and thorough, frequent hand washing remains the best health protection and defence against cross contamination. • Rigorous cleaning procedures should be designed and implemented upon opening. • Equipment must be cleaned to the appropriate standard before use. Check the latest guidance on cleaning and advice from the Welsh Government. • Lifters should not share a bar or weights and this equipment should be thoroughly cleaned after each use. • Prior to a session starting, all equipment should be thoroughly cleaned before use using appropriate cleaning materials. • At the completion of each session all used equipment will be thoroughly cleaned using appropriate cleaning materials. Having a gap between sessions will allow this cleaning to take place. • All platforms should be disinfected and allowed time to dry between sessions. • Clean all common touchpoint surfaces (gates, door	(1)	Prepare cleaning protocol inline with control measure Communicate with members clearly and regularly, making them aware in advance of the measures in place and guidelines they are asked to follow. Check the latest guidance on cleaning and advice from the Welsh Government. https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings/ Identify all high touch surfaces – e.g door knobs, hand rails, light switches Remove all high touch surfaces that can be reasonably be removed – e.g. vending machines, water coolers, chairs in reception area Ensure regular cleaning and disinfecting regime of high touch surfaces that cannot be removed Ensure regular cleaning and disinfecting regime of equipment



handles, handrails etc) regularly, wearing disposable gloves and face coverings. Cleaning of all contact gym equipment after each session should be implemented including high risk contamination equipment such as Barbell, Weight Discs and Collars. Gloves should be worn whilst disinfecting equipment in order to minimise contact between skin and cleaning chemicals. The use of chalk bins is not advised due to the risk of contamination.	ng
Control measures Injuries during training should still be treated as participant wellbeing is utmost. The best way to protect yourself and others is through rigorous cleaning, personal hygiene and regular hand hygiene. An increased frequency of cleaning and disinfection of all surfaces and equipment, using standard household cleaning and disinfection products, is recommended. Face coverings are also advisable when undertaking treatment. After contact with an injured participant, clean your hands thoroughly with soap and water or alcohol hand sanitiser at the earliest opportunity. This advice is applicable to all situations, regardless of whether there was close contact or the minimum 2 metre social distancing was maintained. Avoid touching your mouth, eyes and nose. Physios or their equivalent, should keep a record of each participant they have come into contact with for track and trace purposes.	sessions. Ensure provision of first-aid Communicate with members clearly and regularly, making them aware in advance of the measures in place and guidelines they are asked to follow.



Managing a Covid-19 incident	(2)	What should you do?
Control measures		Ensure members are aware what to do if they begin to have Covid-19 symptoms.
Someone who has been at your site informs you that they think they have Covid 10 as have expected as		Communicate with members clearly and regularly, making them aware in advance of the measures in place and guidelines they are asked to follow.
they have Covid-19 or have symptoms.		 Tell them to contact the Coronavirus NHS service for help and advice. Do not record any details about them as this may be unlawful.
		Do not spread any gossip. You should inform your organisation's Coronavirus Officer.
		Coronavirus Officers should contact the Coronavirus 111 service for advice if they are unsure. Netify the NCR Coronavirus Officer of the situation but do not
		Notify the NGB Coronavirus Officer of the situation but do not disclose any known details of any individual. DO NOT contact other people who may have been at the
		 DO NOT contact other people who may have been at the session. You are not allowed to do this lawfully. Let the TTPS do their job.
		Seek advice from your Coronavirus Officer about extra cleaning that may be required.
		Display clear messaging to individuals that anyone displaying symptoms of Coronavirus should not turn up for training or to play.
Managing a Covid-19 incident	(2)	What should you do?
Control measures		Ensure members are aware what to do if they begin to have Covid-19 symptoms at the facility / training venue.
Someone who is at your site informs you that they think they have Covid-19 or have symptoms while taking part		Communicate with members clearly and regularly, making them aware in advance of the measures in place and guidelines they are asked to follow.
		Participant to inform the coach, or accountable officer immediately and go home
		 avoid touching anything, and wash their hands regularly cough or sneeze into a tissue and put it in a bin, or if they do not have
		tissues, cough and sneeze into the crook of their elbow avoid using public transport to travel home, if possible
		Participant should contact Coronavirus 111 services
		 Coronavirus Officers should contact the Coronavirus 111 service for advice if they are unsure.



	If a symptomatic person has been inside the facility, ensure deep cleaning of all surfaces and equipment the symptomatic person has been in contact with Display clear messaging to individuals that anyone displaying symptoms of Coronavirus should not turn up for training or to play.
Returning to activity after illness or from self or household isolation due to suspected or confirmed cases of Coronavirus or other Coronavirus related reasons (such as having to isolate as part of a household where a member(s) was suspected or confirmed as having Coronavirus) Control measures • The government advice requires any participant to be judged a fit to participate in an activity after a period of illness, especiall if it has been Covid-19 related. This will apply if the club is awar of the participants period of illness. It is acceptable for the participant to confirm that they have consulted a medical professional such as their GP practice, and they have been told is OK for them to return to activities.	isolation due to suspected or confirmed cases of Coronavirus. As with all participants a pre screening questionnaire must be completed before all training sessions An example of graduated return to play for athletes maybe viewed https://www.weightlifting.wales/wp-content/uploads/2020/03/Graduated-return-to-play-for-performance-athletes.pdf ially ware Communicate with members clearly and regularly, making them aware in advance of the measures in place and guidelines they are asked to follow.
Control measures Clubs, coaches and activity organisers must be aware of the Welsh Government's Test, Trace, Protect strategy and of their organisation's requirements to comply with that strategy, as well as the associated GDPF implications of retaining and making available people's personal	Ensure an appropriate booking system is in place for: 1. Implementing an appropriate and thorough record-keeping system to support the Welsh Government's Test, Trace, Protect strategy in terms of coaches on duty at the club, and individuals training to ensure they can be traced, contacted, advised to self-isolate and tested accordingly for Coronavirus in the event of them having used the facilities, or been working at the venue, at the same time as an individual, or staff member, who has since tested positive for Coronavirus. 2. To reserve time slots in advance, in order to ensure no more than the maximum number of individuals are in the facility during any time period.



information as needed. Activity organisers should support Test, Trace,	
Protect by collecting information on participants at training.	
Total of concerning mean on participants at training.	Ensure that members are duly advised of the need and reasons under GDPR rules for their personal information to be retained, and the duration required, to support the Welsh Government's Test, Trace, Protect strategy.
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	What should you do?
	 Ensure that regular participants' (club members etc.) contact details are up to date and that they include a current telephone number.
	 Permitted events must be organised, ensure bookings for the session. This will mean you can get contact details for the booking and will help ensure that sessions are not oversubscribed by limiting available slots. Remember to take the number of staff away from the session limit
	 Don't mention consent to pass details to the TTPS.
	 It is a decision of the club if they wish to advise participants that their details will be passed to the TTPS in the event of a Covid incident. You will need to balance whether this will cause fear and put people off or instil confidence. You do not need to advise participants under the data protection law that allows you to pass their details without consent.
	 Be sure that guardians have permitted their charges to attend any session where this is appropriate and that you have the guardians contact information. You will not need the child's contact details if you have the guardian's.
	Ensure that a register of who attends is kept by staff in attendance.
	 Ensure the register is retained and kept secure for as long as you deem necessary – this must be at least 21 days to be of use. We would recommend that you keep this data for no less than 6 months. You should seek guidance from your insurers on this.
	Communicate with members clearly and regularly, making them aware in advance of the measures in place and guidelines they are asked to follow.



Pre-attendance official symptom check (1) Communicate with members clearly and regularly, making them aware in advance of the measures in place and guidelines they are asked to follow. Control measures Set up a self-assessment for COVID-19. All participants, volunteers and spectators must undergo a self-assessment for any COVID-19 symptoms. No-one should leave home to participate in All participants and those attending in all capacities will need to complete a selfsport if they, or someone they live with, is symptomatic - or suspects they assessment for every session, including coaches, volunteers and spectators. may have been exposed to the virus. They should immediately self-isolate (as well as their household and extended household), follow the Welsh Activity organisers should ensure, upon arrival, that participants have completed a self-Government's self-isolation guidelines, and apply for a Coronavirus test. assessment for COVID-19 symptoms. Entry should be refused to anyone who is unable to provide assurance that they have done so and that to the best of their knowledge it is safe for them to take part. Self-isolation: explanatory diagram Participants will be made aware of any increased risk associated with taking part in Symptoms and self-isolation for contact tracing activity, based on the assessment undertaken by the club. They should also be strongly advised to follow Welsh Government advice on how to protect yourself and others from coronavirus outside the sports setting, to reduce the risk to their fellow participants when they do attend. Dos and Don'ts DO NOT take people's temperatures! DO NOT ask intrusive health questions DO NOT 'diagnose' people's 'symptoms' DO have plenty of signage at your locations about social distancing, educating on the symptoms of Covid-19 and advising on how people can get a test organised or what to do if they think they may have been infected. Don't assume everyone will have seen this information elsewhere. It never hurts to remind everyone. DO ask staff to stay at home if they think there is a reasonable risk that they have been infected or been in contact with someone who has been infected. Tell them to report their absence in the usual way and seek help about a Covid test from the online service of NHS 111. DO provide signs that ask people not to enter the premises if they think they may be infectious or have had contact with someone who has got Covid-19. Again, provide help information on your signs so they can get help.



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<u>Ventilation</u>	(1)	Maximise air flow by keeping doors and windows open.
Control measures		
Ensure, where possible, that windows and doors to the exterior on the opposite side of a building are opened to create air flow, as this is most effective at clearing microdroplet airborne particles created when someone sneezes or shouts.		
<u>Spectators</u>		
Control measures		
 Spectators should be limited to only those persons who need to attend, e.g. parents or guardians of children who require their attendance for health or safeguarding reasons. All spectators are to remain socially and physically distanced from each other and from the area of training whilst attending sessions, including accessing and leaving the venue, use of any facilities and whilst watching. 		Communicate with members clearly and regularly, making them aware in advance of the measures in place and guidelines they are asked to follow.
 Anyone in the area of training, or closer to it than social distancing rules would permit, will count towards the total number people considered to the gathered for the organised activity. 		
Visitors to site)1(What should you do:
Control measures During the restrictions to the workplace of employees, visitors coming to your site should be avoided where possible. It is import though to ensure that repairs and maintenance are carried out and this is a typical unavoidable case where you will have a visitor.		 Get contact details for visitors and keep them secure but not in a visitor's book. Record who they are visiting, the reason for the visit and where they are going. Be sure to log when they leave site as well as when they arrive. Handle the data in the same way you will for other attendance records.



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Facility usage Control measures For sports reliant on third party owned or managed facilities adherence to these guidelines should be worked out collaboratively between club and facility. Facilities operators should refer to our guidance for sports, clubs and facilities, which includes principles to prepare for a safe return to training and play, and the safe management of indoor and outdoor facilities.	(1)	Contact and work with facility provider
Changing rooms and showers Control measures Where possible, members must arrive changed and shower at home. Exceptions may be made where safety and safeguarding measures require their use. E.g. supporting disability athletes, a child needs a change of clothing etc. This should be considered when planning the activity to ensure all reasonable steps are taken to minimise risk.	(1)	Where a member needs to access the changing rooms for an exceptional circumstance, ensure social distancing measures are maintained and cleaning protocols in place Communicate with members clearly and regularly, making them aware in advance of the measures in place and guidelines they are asked to follow
Toilets Control measures Toilets will need to be opened for training periods. Toilets should be cleaned regularly in line with Welsh Government guidance for sports, clubs and facilities. Toilet capacity should be managed via entry and exit and to allow for the 2m physical distancing to be maintained.	(1)	Where a member needs to access the toilets, ensure social distancing measures are maintained and cleaning measures are in place with Welsh Government guidance Communicate with members clearly and regularly, making them aware in advance of the measures in place and guidelines they are asked to follow



Useful links

Social and physical distancing

https://gov.wales/coronavirus-social-distancing-guidance

Self-isolation

https://gov.wales/self-isolation-stay-home-guidance-households-possible-coronavirus

Symptoms

https://gov.wales/self-isolation-stay-home-guidance-households-possible-coronavirus#section- 38123

Test, Trace, Protect

https://gov.wales/test-trace-protect-coronavirus

Apply for a test

https://gov.wales/apply-coronavirus-test

Shielding

https://gov.wales/guidance-shielding-and-protecting-people-defined-medical-grounds-extremely-vulnerable-coronavirus-0



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https://gov.wales/people-increased-risk-coronavirus

Extended households

https://gov.wales/guidance-extended-households-coronavirus

Cleaning

https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings

HSE guidance (including cleaning, risk assessment etc.)

https://www.hse.gov.uk/coronavirus/working-safely/index.htm

Reasonable measures

https://gov.wales/taking-all-reasonable-measures-minimise-risk-exposure-coronavirus-workplaces- and-premises-open

Masks

https://gov.wales/face-coverings-frequently-asked-questions