**Bullying incident report form**

Please send this to either: hannah.powell@weightlifting.wales OR simon.roach@weightlifting.wales

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| **Incident details** |
| Date of incident |  | Time of incident |  |
| Location / event |  |
| Where did the incident occur? | 🞎 | Sports playing area | 🞎 | Changing rooms | 🞎 | Toilet |
| 🞎 | Other (specify): |
| Nature / type of incident |
| 🞎  | Extortion | 🞎  | Written |
| 🞎  | Isolation – being ignored or left out | 🞎  | Possessions – kit taken or damaged |
| 🞎  | Physical – being hit or hurt | 🞎  | Forced into actions against will / hazing |
| 🞎  | Verbal – name-calling, taunting, mocking, threatening | 🞎  | Cyber – online, social media, email, text, posting photos / videos |
| 🞎  | Spreading rumours | 🞎  | Other (specify): |
|   |  |
| Are there indications that the incident was motivated by any of these? Tick all that apply  | 🞎  | General appearance / demeanour | 🞎  | Race / ethnic origin |
| 🞎  | Disability / SEN | 🞎  | Sexual orientation |
| 🞎  | Gender / sexism | 🞎  | Home circumstances |
| 🞎  | Religion | 🞎  | Sports ability |

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| **Individuals involved** |
|  | Name  | Gender\* | Age | Role\* |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |
| \* Gender: **F** – Female / **M** – Male / **NB** – Non-binary / Another – please write in  |
| \* Role: **V** – Victim / **R** – Ringleader / **A** – Associate / **B** – Bystander  |

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| **Brief summary of incident(s)** |
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| **Action taken** |
| Include any sanctions, exclusions, parental involvement, or involvement with external agencies. |
| Overall (include details if incident was referred on) |
| With each individual involved (noted on page 1) |

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| **Declaration** |
| Form completed by (print your name) |  |
| Your signature | 🗶 |
| Today’s date |  |